



UNITED STATES MARINE CORPS

INSPECTOR-INSTRUCTOR STAFF, SOUTH BEND
6TH ENGINEER SUPPORT BATTALION
4TH FORCE SERVICE SUPPORT GROUP, FMF
ARMED FORCES RESERVE CENTER
1901 SOUTH KEMBLE AVENUE
SOUTH BEND, INDIANA 46813-1789

IN REPLY REFER TO:

5100

I-I

17 Jan 04

INSPECTOR-INSTRUCTOR STAFF POLICY LETTER 04-04

From: Inspector-Instructor, South Bend

To: Distribution List

Subj: TRAFFIC SAFETY PROGRAM

Ref: (a) MCO 8020.1F
(b) ForO P11240.2
(c) ForO 5100.5
(d) BnO 5100.1B

Encl: (1) Traffic Safety Brief

1. Purpose. To provide policy and guidance for enforcing the Marine Corps Traffic Safety Program in accordance with the references.

2. Background. Reference (a) is the Marine Corps Order on Handling, Transportation, Storage, Reclassification, and Disposal of Class V(W) Materiel. Reference (b) is the Force Order on the Standard Operating Procedures for Garrison Mobile Equipment. Reference (c) is the Force Order on the Traffic Safety Program. Reference (d) is the 6th Engineer Support Battalion Order on the Safe Driving Program.

3. Information. The execution of the Marine Corps Traffic Safety Program is a command responsibility under the staff supervision of the Safety Manager and Motor Transportation Chief.

4. Action.

a. The Safety Manager will ensure that upon check-in all personnel are given a traffic safety brief (enclosure (1)).

b. The Motor Transportation Chief will ensure that motor vehicle operators understand and comply with all safety regulations when operating Marine Corps motor vehicles.

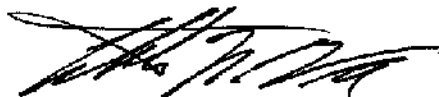
c. Personnel will comply with all safety regulations when operating private or Marine Corps motor vehicles.

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d. All motor transport movements will be conducted in accordance with reference (b).

e. Ammunition, explosives, or other dangerous articles will be transported in strict compliance with reference (a).

5. Reserve Applicability. This Policy Letter is applicable to the Marine Corps Reserve.



A. N. Green III

TRAFFIC SAFETY BRIEF

1. Private Motor Vehicles

a. All military personnel operating or riding in any private motor vehicle must wear safety belts when seated in positions where safety belts have been installed by the vehicle manufacturer. Individuals shall not ride in seating positions where safety belts have not been installed, or have been removed or are inoperative.

b. All children under age 4, weighing less than 40 pounds shall use an infant or child car safety seat approved by the U.S. Department of Transportation.

c. All military personnel operating a motorcycle or motor scooter must have attended an approved motorcycle safety course. All personnel operating or riding on a motorcycle or scooter must wear personal protective equipment as mandated. An approved helmet and orange reflective safety vest must be worn at all times.

2. Marine Corps Motor Vehicles

a. All DOD personnel operating or riding in a Marine Corps motor vehicle equipped with seat belt assemblies shall wear the seat belts whenever the vehicle is in motion. The operator is responsible for informing all passengers of applicable safety belts and personal protective equipment. It is the responsibility of the senior occupant of the vehicle to ensure all passengers comply.

b. The maximum speed limit in Garrison Mobile Equipment (GME) is 55 mph, unless otherwise posted. The maximum speed limit in tactical vehicles is 45 mph, unless instructed otherwise.

c. Vehicle operators are limited to no more than 10 hours of operation without an eight hour sleep period within each 24 hour workday. Vehicle operators are limited to no more than 15 hours of duty within a 24 hour period in which operating time is involved.

d. Vehicles and equipment operators shall not operate within 12 hours after consuming alcohol. The use of tobacco products is prohibited. No operator shall operate government equipment while under the influence of drugs that may inhibit their safe performance of duties.

e. No vehicles 2½ tons and larger will be backed until the A-driver has dismounted the vehicle and ensures that the way is clear and guides the vehicle back. All other vehicles will not be backed until the operator has dismounted the vehicle and ensures that the way is clear.

f. Chock blocks will be used on all vehicles when parked or left unattended.

g. Before exiting the VMF, the door will be open completely.

Marine Signature

MT Chief Signature

Safety Manger Signature